I. Opening from CoCEA Chair (Finger)
Dr. Finger addressed the importance of CE within NJ, for NJPA to become known as a provider of quality CE programs, and the importance of CE non-dues revenue for NJPA’s growth. He noted that NY now has mandatory CE requirements. CoCEA discussed the idea of NJPA programs covering NJ specific regulatory and legal considerations, and well as other NJ practice topics. Ethics programs might include invitations for BoPE presenters. Promotion of NJPA programs was discussed, including making more use of the NJPA LISTSERV. The current NJPA LISTSERV rules address NJPA CE promotion under Rule 2 Announcements (4) - 4. NJPA and NJPA Affiliate Continuing Education: Only NJPA staff may post NJPA and NJPA-cosponsored Affiliate announcements on the listserv. The announcement may include a hyperlink. Affiliate announcements can continue to be sent to Central Office for posting on the Friday Update, the website as well as the LISTSERV, up to three postings per event per electronic platform. Boertzel-Smith will reach out to the LISTSERV Committee to discuss a potential strategic plan for making use of this provision.

II. Live Events Committee Update (Ryan Montgomery, DeMeo)
The next Live Events Committee meeting will be held on Friday, January 18, 2019. We discussed the current 2019 calendar the progress of both the 2019 Spring and Fall Conferences. CoCEA was provided with a list of DPA program suggestions based on member calls.

III. Homestudy Committee Update (McClelland)
Dr. McClelland discussed the APA suggested formula to predict the right number of credits per article. We have had approximately 100 members complete the journal articles CE reading. We will determine how long the articles will remain online.

IV. CE Approval Committee Update (Hanbury, Lowenthal)
Dr. Ozzie Haller has agreed to join the CE Approval Committee. She will help with recruitment of ECPs.

V. 2018 End of Year CE Financial Report and 2019 Budget (Finger, Boertzel-Smith, DeMeo)
CoCEA reviewed the submitted financial reports.

VI. February 1, 2019 Affiliate Training Discussion
The Affiliates will have an opportunity to review with NJPA Central Office staff and Dr. Finger the CE criteria submissions and other required materials.

VII. Preparation for March Retreat
CoCEA will be broken down into four small retreat groups to discuss - CE Business Model, Diversity Efforts, 2020 Topic Calendar, and NJPA member recruitment through NJPA CE Programs. There will then be a full group discussion of proposed action items. Drs. Gianni Parelli, Randy Bressler, and Dan DaSilva will be invited to attend the Retreat.
VIII. CE Administrative Issues (Boertzel-Smith, DeMeo)
1. Website Real Estate for Requests to be NJPA CE Program Presenters – work in progress
2. February 2019 APA Mandatory Annual Report – work in progress
3. 2019 Chair-Elect for COCEA - work in progress
4. 2019 CE Venues List – We discussed a potential 2019 Princeton venue and a 2020 Cape May venue
5. Rutgers Contact – Non-Compete Discussions – work in progress

IX. 2019 CoCEA Meetings

Upcoming 2019 CoCEA Meetings Schedule
February 1, 2019 11am – 12:00pm Virtual/Zoom Affiliate Training Meeting
March 1, 2019 9:30 am – 1:30 pm Retreat at Susan Esquilin’ s House
April 3, 2019 10:30 am – 12:30 pm Central Office
June 12, 2019 10:30 am – 12:30 pm Central Office
September 18, 2019 10:30 am – 12:30 pm Central Office

CoCEA April 3, 2019 Minutes - 10:30 am – 12:30 pm - Central Office

CoCEA Members – Chair – Finger, Dennis, EdD; Past - Chair: Gironda, Marc A PsyD; Past-Past-Chair: Phyllis Lakin, Live Events Representatives: McGuire, Leah PhD; Montgomery, Sharon Ryan W, PsyD; Wainer, Larisa R PsyD; Homestudy Learning Committee Chair: McClelland, Nathan PhD; CE Approval Committee Co-Chairs: Hanbury, Raymond F, PhD; Lowenthal, Mark S, PsyD;
CODI Representatives - Esquilin, Susan C PhD; Gallagher, Abisola H EdD;
Board Liaisons - NJPA Membership Chair: Bressler, Randy, PsyD; NJPA Treasurer: DaSilva, Daniel PhD;
NJPA Staff Members: Boertzel-Smith, Keira, Executive Director; DeMeo, Ana, CE Coordinator

I. Opening from CoCEA Chair (Finger)
Need for 2019 Chair-Elect for COCEA – Nominations and/or a call for members was discussed. The chair-elect job description should be created. Ideas – organizational skills, leadership experience, diversity awareness, commitment to geographic diversity. Co-chair positions was also discussed. Mark Lowenthal will consider the chair-elect or co-chair role. The second name needs to be selected and approved for 2020 chair-elect or co-chair.

Opioid 1 Credit - Mandatory starting in the July 2019 – 2022 licensing period.

NJPA DPA suggested CE topics – child abuse reporting, duty to warn, informed consent training, and aid in dying. These could be homestudy programs or live streaming programs.

II. Summary of CoCEA Retreat Breakout Reports – presented by the following.

Business: (Gironda)
Diversity: (Esquilin)
Programming: (McGuire)

See attached reports. General themes – get more committee members, increase in NJPA generated programs, volume of affiliate programming work, diversity education, affiliate liaisons for the CE review committee, increase in Central office staff working on CE, growing the Homestudy library.
III. Live Events and Homestudy Committees Update

(McGuire, McClelland, Ryan Montgomery, Wainer)

NJPA 2019 Upcoming Live Programs
May 3, 2019 Spring Conference – Pines Manor, Edison NJ – Trauma CE – 146 attendees
June 7, 2019 – DV Standalone in Princeton, Cynthia M. Lischick, PhD., Psychology, LPC, DVS and Evan Stark, PhD, MSW, Professor Emeritus, Rutgers University
- 109 attendees to date
September 27, 2019 Autism Program
October 20, 2019 HIPAA program by APA Representative
November 1-2, 2019 Fall Conference – Hanover Manor, East Hanover – Dr. Paul Foxman, Theory and Current Research in Treating Anxiety Disorders and Application to Clinical Practice - Titles “TBD” with three breakout sessions
Others 2019 Fall/2020 Winter Programs in the Works – Child Abuse Reporting, Duty to Warn, CBT, Immigration, Alternative Dispute Resolution

NJPA 2019 Homestudy Programs
2018 Firearms Audio – 57 enrolled
2018 Fall Journal Articles – 156 enrolled
2019 Winter Journal Articles – 60 enrolled

IV. CE Approval Committee Update (Hanbury, Lowenthal)

Recruitment of CE program reviewers
Discussion of 2018 application for Integrating Heart Energy into Psychotherapy: Basic Clinical Skills program

V. Geographic Diversity Task Force Update: (Gironda)
75% of our members are in north NJ. Discussion of moving programs around the state.
Fall 2020 in South Jersey – Atlantic City? Survey members.

VI. 2019 Financials
The 2019 CE budget goal is to match the 2018 actual CE numbers.
Timing of 2019 CE program approval is impacting the previous year comparison.
The 2020 budget preparation will start in late summer 2019.

VII. February 1, 2019 Affiliate Training Discussion
Discussion of making use of affiliate connections and programs throughout the state.
Discussion of event management platforms to assist with affiliate programs.
VIII. CE Administrative Issues

Any member CE questions are being presented to the BoPE by Dr. Ron Silikovitz, NJPA BoPE Liaison and shared with our membership via e-blasts.

Rutgers Contact – Non-Compete Discussions Jessica Benas, jbenas@rutgers.edu, 848-445-3987

IX. Upcoming 2019 CoCEA Meetings

June 12, 2019 10:30 am – 12:30 pm Central Office
September 18, 2019 10:30 am – 12:30 pm Central Office

Minutes by Mark Lowenthal, PsyD

CoCEA June 12, 2019 Minutes - 10:30 am – 12:30 pm - Central Office – Approved 6/24/19

Present - CoCEA Members – Chair – Finger, Dennis, EdD; Past - Chair: Gironda, Marc A PsyD; Past-Past-Chair: Phyllis Lakin, Programming Committee Co-Chairs; Montgomery, Sharon Ryan W, PsyD; Homestudy Learning Committee Chair: McClelland, Nathan PhD; CE Approval Committee Co-Chairs: Hanbury, Raymond F, PhD; Lowenthal, Mark S, PsyD; CODI Representatives - Esquilin, Susan C PhD; Gallagher, Abisola H EdD;

Board Liaisons - NJPA Membership Chair: Bressler, Randy, PsyD;
NJPA Staff Members: Boertzel-Smith, Keira, Executive Director; DeMeo, Ana, CE and Events Manager

Absent - McGuire, Leah PhD; DaSilva, Daniel PhD

I. Opening from CoCEA Chair (Finger)

Review of carry-over of general and DV credits.

II. Programming Update (McGuire, McClelland, Ryan Montgomery)

NJPA 2019 Upcoming Live Programs

September 20, 2019 Arthur Evans, APA CEO
September 27, 2019 Autism Program
October 6, 2019 – Potential CBT program with Milton Spett
October 20, 2019 HIPAA program by APA Representative
November 1-2, 2019 Fall Conference – Hanover Manor, East Hanover – Dr. Paul Foxman, Theory and Current Research in Treating Anxiety Disorders and Application to Clinical Practice - with three breakout sessions – Paul Foxman (anxiety in children), Allen Weg (anxiety in adolescents), and Lynn Mollick (anxiety in adults)

Others 2019 Fall/2020 Winter Programs in the Works – Child Abuse Reporting, Duty to Warn, Immigration, Alternative Dispute Resolution

Projected 2020 Programs

Spring 2020 – DBT Informed
Sharon Ryan Montgomery will be researching presenters. A potential name is Shireen L. Rizvi. The potential dates are April 25 or 26, May 2 or 3.

**NJPA 2019 Homestudy Programs**

2018 Firearms Audio – to be discontinued on July 1, 2019

2018 Fall Journal Articles

2019 Winter Journal Articles

CoCEA discussed the level of difficulty of post-tests. CoCEA discussed the discontinuation of producing prerecorded programs with an audio CD submitted to BeaconLive. This will ensure that our future programs have a quality, polished finished product. The next issue of the journal will have a DV and other CE articles.

**Member Survey Results – CE Programs**

CoCEA reviewed the member survey results about CE programming preferences. It was noted that the majority of survey respondents were late career psychologists, not all respondents answered all the questions, and that NJPA should be sure to hold weekend programs. CoCEA discussed topics and agreed to hold the 2020 fall conference at a NJ shore venue. CoCEA will be presented with at least two options.

**NJPAGS Survey Results**

COCEA reviewed and discussed results from the recent survey of doctoral students and will consider ways to incorporate student needs in programming.

**Potential NJPA Presenter – Online Form**

Via e-vote, CoCEA will review potential questions we would like to ask any individual interested in becoming a NJPA program presenter, including a conflict of interest question.

**Review of the Colleague Assistance Committee Conference Suggestions**

The Colleague Assistance Committee is launching its wellness component and they would like to incorporate some wellness into the Fall Conference. They presented CoCEA with two ideas - Bingo Game Ice Breaker for conference tables & an opening wellness statement.

CoCEA likes the idea of conference hospitality ambassadors (CoCEA, CAC, CODI efforts) and other ice breaker ideas, but not Bingo for the 2019 Fall Conference. CoCEA liked the second idea of a prepared one minute opening statement that would help each participant focus on the experience they are about to encounter. CAC will prepare the materials and submit them to CoCEA in advance of the conference and assist in implementing them at the conference.

**New Presenter Tip**

For programs with a clinical focus, NJPA recommends at least a 60% program focus on clinical issues. This recommendation is based on evaluation feedback.

**CoCEA will consider a Pilot Program for Collaborative NJPA/Affiliate programs** – this idea will need to be presented to the Executive Board and the Affiliate Caucus for input and then approval.
IIA. Arthur Evans, Ph.D., APA CEO: September 20 CE program, Town Hall, Meetings (Boertzel-Smith, DeMeo)
CoCEA will brainstorm about the afternoon programing idea with input from our NJPA member populations and committees.

III. Programming Diversity Initiatives (Esquilin, Gallagher)
CoCEA will review and provide comments for the Conducting Search for Diversity document prepared by Susan Esquilin. The final version will be shared with program liaisons and presenters.

IV. Retreat Business Group: Marketing Ideas (Gironda)
A marketing strategy idea is to focus on what makes an organization unique. A rebranding effort for CoCEA is recommended to take place – consider naming the council an institute for continuing education with a focus on the “needs of New Jersey psychologists.” The needs of NJPAGS and ECPs will be incorporated into the rebranding. Highlighting our co-sponsorship affiliate and outside group efforts will be considered. Increasing membership will be considered as an additional goal.

Consider an early bird conference discount.

V. CE Approval Committee Update (Hanbury, Lowenthal)
Current Status/Recruitment of CE program reviewers - two new reviewers. Recruitment is ongoing.

VI. Geographic Diversity Task Force Update: (Gironda)
None at this time.

VII. CE Administrative Issues – Event Management and Budget (Boertzel-Smith and DeMeo)
To be considered expanding the added CE Co-Sponsorship Outside Group package fee – Added fee for Outside Group Co-Sponsorship Advertising on the NJPA platforms.

Update – NJPA Reviewing a new event management platform. More information to come later.

VIII. DV Program Recommendation from DPA Judith Glassgold, PsyD
Consider this for 2020.

VIII. CoCEA Tour of 354 Eisenhower Parkway Space (Boertz-M-Smith and DeMeo)

IX. Upcoming 2019 CoCEA Meetings

September 18, 2019 10:30 am – 12:30 pm Central Office

November 20, 2019 10:30 am – 12:30 pm Central Office